



**REQUEST FOR QUOTATION (RFQ)**

<p><b>A. RFQ no. and Date:</b></p> <p><b>B. Subject:</b></p> <p><b>C. Issuing Office/Section:</b></p>	<p><b>RFQ 012/2017 – May 1, 2017</b></p> <p><b>Purchase of Maintenance Agreement of Video Teleconferencing Service Warranties</b></p> <p><b>USAID RDMA, Executive Office 25th Fl, Athenee Tower 63 Wireless Road, Bangkok 10330, Thailand</b></p>
<p><b>D. Closing date for receipt of question:</b></p> <p><b>Closing date for receipt of quotation:</b></p>	<p><b>May 12, 2017 – (5pm, Bangkok Time)</b></p> <p><b>June 19, 2017 – (5pm, Bangkok Time)</b></p>
<p><b>E. Type of Award:</b></p>	<p><b>Fixed Price – Purchase Order</b></p>
<p><b>F. Basis for Award:</b></p>	<p><b>Soliciting competition, evaluation of quotations or offers, award and documentation (FAR Part 13.106)</b></p>

**Description of Requirements**

The United States Government, represented by the U.S. Agency for International Development (USAID), invites qualified companies/individuals to submit a technical and cost proposal for services specified below. This is to support the USAID Regional Development Mission Asia operations in Bangkok, Thailand.

Questions regarding this Request for Quotation (RFQ) and quotation submissions must be via email only to [puriva@usaid.gov](mailto:puriva@usaid.gov) by the time/date specified above.

The award of a contract hereunder is subject to the availability of funds. Issuance of this RFQ does not constitute an award or commitment on the part of the U.S. Government, nor does it commit the U.S. Government to pay for costs incurred in the preparation and submission of a quotation. **Please be advised that all interested parties are required to be registered in Dun and Bradstreet and are subject to SAM registration before an award can be made.** Information on obtaining the Data Universal Numbering System (DUNS), can be found at this website: <http://fedgov.dnb.com/webform>. Offerors are also required to register their business on the U.S. Government’s System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov). Information on this process for foreign vendors is available [here](#). Prospective offerors are encouraged to register in SAM prior to the submittal of quotations.

## Maintenance Agreement of Video Teleconferencing Service Warranties

**Service Period: 1-year extended from the current expiry date**

Description			Service Period
<b>No.</b>	<b>Description</b>	<b>Serial Number</b>	<b>1-year extended from the current expiry date</b>
1	Cisco TelePresence SX20	FTT183902IH	
2	Cisco TelePresence SX20	FTT1723025Z	
3	TANDBERG Codec C20	F1AN03E00453 (see note)	
4	TANDBERG Codec C20	F1AN08D00319	
5	TANDBERG Codec C40	FTT173502H1	

### Note

- TANDBERG Codec C20, serial number F1AN03E00453 is the replacement unit from Cisco to replace TANDBERG Codec C20, serial number F1AN08D00325.
- The service provider will deliver the service as same as its current warranties.

### Selection Criteria

A) Detailed Price Quote (60%)

B) Past Performance (40%)

All interested parties must submit a detailed price quotation along with documentation that demonstrates previous successful completion of services described in this statement of work; this could include letters of recommendations, appreciation or other evidence of vendor capability from previous customers.

The USAID Contracting Officer will select the successful contractor using a Best Value approach, considering price factors and past performance. The Contracting Officer, at the Government's discretion, may enter into negotiations with one or more offeror to discuss improvements in the proposal and cost deduction. Upon successful negotiation with the vendor, a purchase order will be issued, and a lump sum payment made upon acceptance of all deliverables and within 30 days of receipt of invoice.